**NATIONAL INSTITUTE OF TECHNOLOGY, ARUNACHAL PRADESH, YUPIA, Pin-791112**



**An Institute of National Importance under Ministry of Education** (Shiksha Mantralaya)

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Self Attested

Photograph

 ****  **CENTRAL** **LIBRARY MEMBERSHIP FORM**

Name: ………………………………………………………………………………………………………………………………..

Father’s/Mother’s Name: ………………………………………………………………………………...................

Programme/Department: ……………………………………………………………………………………………………………………………………..

Session/Designation: ……………………………………………………………Roll No./Institute ID No. ……………………………………

Permanent Address:.………………………………………………………………………………………………………………………………………………

……………………………………………………………………………………………………………………………………………………………………………….. Pin………………………… Telephone No ……………………………………………………….e-mail ID……………………………………………….

Money Receipt/Voucher No…………………………………………………….(Please enclose the copy)Date………………………………

**(Office Use Only)**

Member ID No………………………………………………………Alternative ID No…………………………………………………………………..

 **Rules of Central Library:-**

**1**. Only registered member are allowed to use the library. Members should always carry their membership cards while using the library.

**2**. Readers should maintain strict silence inside the library.

**3**. Uses of mobile phones are not allowed inside the library.

**4**. **Membership card are not transferable**.

**5**. Borrowers must satisfy themselves with the physical condition of the book before borrowing.

**6**. Readers are not allowed to bring their personal books & issued books from the library inside the reading room.

**7**. Bags, umbrellas etc are to be kept outside the room at readers own risk.

**8**. Books are normally issued for 15 days.

**9**. Reference books, journals & magazines are not issued at all.

**10**. Borrowers can reserve the books at the circulation counter in case there are already issued.

**11**. Library can recall any issued book even before due date.

**12**. No students will be allowed in the library at the time of his/her scheduled theoretical & practical class.

**13**. In case, loss of library cards, duplicate will be issued on payment of Rs. **100.00** per card.

**14**. If any book is damaged/loss, the same will be replaced by the membership concerned.

**15**. Students must return the books within specified date; otherwise late fine shall be imposed of Rs. **2.00** per day per book.

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Signature of the Library Authority Signature of the Applicant & Date

**Email ID for online submission:centrallibrary@nitap.ac.in**